

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 14	
2. AMENDMENT/MODIFICATION NO. P00003		3. EFFECTIVE DATE 29-Mar-2016		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY COMMANDER, SPACE AND NAVAL WARFARE SYSTEMS COMMAND 12350 RESEARCH PARKWAY ORLANDO FL 32826		CODE N00039		7. ADMINISTERED BY (If other than item 6) DCMA HAMPTON 2000 ENTERPRISE PARKWAY SUITE 200 HAMPTON VA 23666		CODE S5111A	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code) MICROPACT, INC. GROWSON EDWARDS 12901 WORLDGATE DR STE 800 HERNDON VA 20170-6014				9A. AMENDMENT OF SOLICITATION NO.			
				9B. DATED (SEE ITEM 11)			
				X 10A. MOD. OF CONTRACT/ORDER NO. N00039-14-D-0126			
				X 10B. DATED (SEE ITEM 13) 01-Aug-2014			
CODE 1G8P7		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Changes 52.212-4 Contract Terms and Conditions--Commercial Items							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Modification Control Number: fegalr16257 The purpose of this modification is to realign the basic contract's ceiling to allow work to be issued under a new basic contract line item number (CLIN), 0012 NJIS Development and Sustainment Support. A carte pricing is also added to Section H of this contract to support work issued under CLIN 0012.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) LISA C PARKER / CONTRACTING OFFICER TEL: 407-380-4054 EMAIL: lisa.parker1@navy.mil			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 30-Mar-2016	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 1449 - CONTINUATION SHEET

SUPPLIES OR SERVICES AND PRICES

CLIN 0001

The unit of issue Lot has been deleted.

SUBCLIN 0001AA

The unit price amount has decreased by (b)(4)

The total cost of this line item has decreased by (b)(4)

SUBCLIN 0001AB

The unit price amount has decreased by (b)(4)

The total cost of this line item has decreased by (b)(4)

CLIN 0002

The unit price amount has decreased by (b)(4)

The total cost of this line item has decreased by (b)(4)

CLIN 0003

The unit price amount has decreased by (b)(4)

The total cost of this line item has decreased by (b)(4)

CLIN 0004

The unit price amount has decreased by (b)(4)

The total cost of this line item has decreased by (b)(4)

CLIN 0005

The unit price amount has decreased by (b)(4)

The total cost of this line item has decreased by (b)(4)

CLIN 0006

The unit price amount has decreased by (b)(4)

The total cost of this line item has decreased by (b)(4)

0.

CLIN 0007

The unit of issue Lot has been deleted.

CLIN 0011

The unit price amount has changed from UNDEFINED to (b)(4)

The cost constraint TBN has been deleted.

The total cost of this line item has increased by (b)(4)

CLIN 0012 is added as follows:

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0012 FFP		1	Lot	(b)(4)	
	Development, Sustainment & Training All PWS paragraphs applied to this CLIN allowing development, sustainment and training to be order. FOB: Destination				

CLIN 0013 is added as follows:

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0013 FFP				\$0.00	\$0.00
	This CLIN is provided for administrative purposes only. This CLIN will not be used on individual task orders and represents a not-to-exceed ceiling price of \$12,989,520.30 for all task orders awarded under this ID/IQ contract.				

DELIVERIES AND PERFORMANCE

The following Delivery Schedule item has been added to CLIN 0012:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 01-DEC-2015 TO 31-JUL-2019	N/A	N/A FOB: Destination	

The following Delivery Schedule item has been added to CLIN 0013:

DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC
POP 01-AUG-2014 TO 31-JUL-2019	N/A	N/A FOB: N/A	

INSPECTION AND ACCEPTANCE

The following Acceptance/Inspection Schedule was added for CLIN 0012:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
Destination	Government	Destination	Government

The following Acceptance/Inspection Schedule was added for CLIN 0013:

INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
N/A	N/A	N/A	Government

The following have been added by full text:

Table -1 CLIN 0012 Pricing for End-Users

Course Type	Student Cost Per Day	Minimum Participants	Maximum Participants
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entellitrak - Supplemental Train the Trainer User IAW paragraphs 3.4.2 & 3.4.2.1	\$ (b)(4)	10	25
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The following rates will be used for negotiated FFP work under CLIN 0012

Negotiated Rates for Development, Training and Sustainment	
Labor Category	Base Rate
Project Manager I	(b)(4)
Business Analyst I	(b)(4)
Application Engineer I	(b)(4)
QA Tester I	(b)(4)
Training Materials (BA I)	(b)(4)
Technical Writer	(b)(4)

The following have been modified:

ATTACHMENTS

1. Contract Data Requirements Lists (CDRLs) (as of P00003)
2. DD 254
3. Quality Assurance Surveillance Plan (QASP)

EXHIBITS – CONTRACT DATA REQUIREMENTS LIST (CDRL)

A001 - A003
B001 - B002
F001 - F003

PERFORMANCE WORK STATEMENT

PERFORMANCE WORK STATEMENT

1.0 Introduction

The Department of the Navy (DON) leadership requires process-wide visibility into incident and case data throughout the lifecycle of the Navy and Marine Corps criminal/military justice incidents. The Naval Justice Information System (NJIS) will provide this capability by serving as the DON's enterprise information system supporting the United States Navy (USN) and the United States Marine Corps (USMC) criminal justice community's case management and reporting requirements.

The Sea Warrior Program (PMW 240) is part of the Navy Program Executive Office for Enterprise Information Systems (PEO EIS), which develops, acquires, and deploys seamless enterprise-wide IT systems with full lifecycle support for the Warfighter and business enterprise. The PMW 240 Program Manager was assigned the program management responsibilities for NJIS and is acquiring a Commercial Off-The-Shelf (COTS) product that meets Functional Requirements Document (FRD) requirements through configuration. The contractor shall deploy that acquired software within the selected data center, configure the software to meet the requirements, and provide support during the specified period of performance. This contract also includes the software licenses of the COTS product.

2.0 Scope

The NJIS program will provide end-to-end case management and incident reporting capabilities for the LE, INV, CMDA, COR, and JA communities in a two phase approach. This will include the replacement/retirement of the CLEOC, CORMIS, and CMS systems, as well as the migration of all legacy data from those systems into the NJIS database.

The Contractor shall deliver a COTS solution that is functioning and deployable that provides the capabilities described in the NJIS FRD that:

- Ensures continuity for interfaces and data exchanges with designated external systems
- Enables configuration changes without programming to meet unique requirements. The product must be flexible in implementation and allow a privileged user to perform configuration changes (e.g. to data entry/access screens, workflows, reports) without programmer intervention (i.e. source code changes)
- Abides by applicable Laws, Regulations and Policies
- Abides by Government and Navy standards for IT systems
- Abides by Department of Defense (DoD) security guidelines and policies, and is able to be certified and accredited for operation on specified DoD networks
- Includes Common Access Card (CAC) enabled control for user access in addition to user name password.
- Ensures the COTS software and documentation are comprehensive enough to facilitate installation, operation and sustainment of the software by a Government support and/or third-party designee
- Supports the DoD Net-Centric Data Strategy

3.0 Requirements

3.1 The Contractor shall perform the following work to meet this Performance Work Statement (PWS): Licensing

The Contractor shall provide a perpetual license for all delivered commercial software products. The Contractor shall grant to the Government all license rights customarily provided to the public in commercial sales of the delivered software products. Licenses delivered shall include all users of support, production, and COOP environments.

The number of administrative users in the development environment is expected to be less than 25 (twenty five) concurrent users. Administrative support licenses are identified in the CLINs. Concurrent is defined as actively logged into the system, vice simultaneous user requests or demand signals for resources.

COTS product manuals shall be delivered as part of the licensing. Product manuals shall be delivered as electronic media. Paper-based manuals shall also be provided for up to 25 systems administrators. The Contractor shall deliver software and manuals in accordance with CDRL A002.

The delivered software shall provide Computer Based Training and an On-Line Help (e.g., self-help, self-service) capability to assist users in performing the functions with the NJIS capability.

3.2 Annual Software Support and Maintenance

The Contractor shall provide software updates associated with the COTS product updates. The Contractor shall provide annual software maintenance/technical support as typical for application software. Software updates for maintenance and upgrades shall be accomplished during non-duty hours. Normal duty hours are considered Monday-Friday, 8:00 AM – 5:00 PM (EST/EDT). This includes security patches, patch notes and configuration changes as applicable. In addition to software updates, the Contractor shall provide technical support for user and system technical issues, providing technical services (tier 4) to the system's help desk and administrators for resolution of issues with the COTS product and delivered configuration.

3.3 Implementation Services

The Contractor shall provide installation services that include configuration of the COTS product(s) to satisfy the functional requirements as identified in the NJIS FRD. The expectation is for requirements to be satisfied by configuration of the standard COTS software. The user experience is expected to vary across the different justice communities. Each user role identified will require the vendor to configure a template that can be used for that role. User specific self-configuration capabilities shall be included in the Vendor's delivered configuration.

The Contractor shall ensure that all interfaces with external systems perform and are operational in accordance with the interface requirements and specifications to satisfy the required data exchanges. The Contractor shall ensure that their COTS product solution will support the interfaces and data exchanges as indicated in the NJIS FRD. The majority of these interfaces and data exchanges are expected to be via a Web Service interface. Web Service interfaces shall, at a minimum, support Simple Object Access Protocol (SOAP) and Representational State Transfer (REST) standards. Some data exchange may be via transfer of flat files. Unique, point-to-point interfaces will be minimal. There are 7 external interfaces for NJIS.

The Contractor shall ensure that the software is properly installed within the appropriate support and production environments. This includes ensuring that the application is functioning in accordance with user requirements per the FRD. The NJIS system will operate in a Government approved hosting facility; currently expected to be at the Secretary of the Navy Russell-Knox Building (SECNAV RKB (NCIS facility)) at Quantico, VA.

The Contractor shall migrate the data and users from existing systems to the new NJIS system. The current database is approximately 13Tb with plans to scale to 50Tb within the next 5 years.

The Contractor shall perform in accordance with the PMW 240 Software Engineering (SE) processes for the configuration of the COTS product to satisfy user specifications. This includes coordination with the NJIS APM-Engineering, and when directed, user representatives to identify and verify configuration details. It also includes participation in technical meetings, and providing technical input for technical events and documentation as identified in the PMW 240 Technical Event Process (TEP) and the NJIS Integrated Master Plan (IMP).

The Contractor shall support the PMW 240 Configuration Management process and provide a complete listing of technical documentation and logical configuration items such as computer software configuration items (CSCI) List in accordance with (IAW) **CDRL A001**.

The Contractor shall be capable of incorporating any required software baseline changes during implementation into its proposed COTS software solution in order to minimize customization.

The Contractor shall deliver the NJIS solution as executable software, as well as product manuals, IAW the Computer Software Product End Items (**CDRL A002**). Product manuals will include system manuals that will support implementation, administration, and user operation, specific to the NJIS system. Software products that are delivered will be specified in the Software Version Description (SVD) IAW **CDRL A003**.

The Contractor shall provide installation instructions IAW CDRL A002 that are sufficient to allow Government personnel or their representatives to install and configure all software components to run in a fully secure (i.e., Defense Information Systems Agency (DISA) Security Technical Implementation Guide (STIG) compliant) hosting environment without intervention from the contractor.

The Contractor shall provide a monthly status of activities. The Contractor shall provide reports in accordance with **CDRL B001**.

The Contractor may be provided Government Furnished Property/Equipment/Information (GFP/GFE/GFI), such as equipment (e.g. laptops) to support access to DoD and Navy Marine Corps Intranet (NMCI) networks. The Contractor shall acknowledge receipt of all GFP/GFE/GFI in the GFP, Status and Management Report, **CDRL B002**, and notify the Government of any concerns and risks identified upon receipt of GFP/GFE/GFI. The Contractor shall maintain a master GFP/GFE/GFI record showing the disposition and version/status of the items held.

3.3.1 Phase 1 Services

The implementation of NJIS is expected to be accomplished in two phases. The Contractor shall coordinate with the Government and SE Support personnel regarding their approach for satisfying the requirements for this two phased approach. This phased implementation will result in multiple operational deliveries, with phase 1 allowing for the deactivation of the CLEOC system.

Phase 1 shall include:

- the implementation services described above (in section 3.3),
- the configuration of the software to meet the FRD requirements identified as: Global Case Management, Manage Law Enforcement Activities, Manage Investigative Activities, Manage Command Actions Activities, Import/export data, and Administer System,
- establish data schema to support migration and storage of all data for each community (to include those communities in Phase 2),
- all Logistics and Training requirements in the FRD,
- transition identified data from CLEOC,
- provide for the transition from Phase 1 support environments to operational environment,
- support Phase I User Acceptance Testing,
- support the Government team in conducting Certification and Accreditation of the Vendor provided software, Ports and Protocol requirements for the Software and Database, and implementation of required controls,
- support the Government System Engineering Technical Reviews (SETR),
- provide technical input to support personnel for the system documentation

3.3.2 Phase 2 Services

Phase 2 of the NJIS implementation will focus on configuration changes and operational delivery that will allow for deactivation of CORMIS and CMS.

Phase 2 shall include:

- the configuration of the software and the implementation services described above (in section 3.3) to meet the remainder of the NJIS FRD requirements,
- modify any of the previous Configurations associated with Global Case Management, Manage Law Enforcement Activities, Manage Investigative Activities, Manage Command Actions Activities, Import/export data, and Administer System to allow for the required interactions.
- all additional Phase 2 training requirement (i.e. training for JA and COR communities),
- transition identified data from CORMIS and CMS,
- deploy Phase 2 capabilities into the operational environment,

- support the Government Technical Reviews and documentation,
- support Phase 2 User Acceptance Testing,
- support the Government team in updating Certification and Accreditation of the Vendor provided software, Ports and Protocol requirements for the Software and Database, and implementation of required controls.

3.3.3 Pre-Planned Product Improvements (P3I)

Pre-Planned Product Improvements (P3I) of the NJIS implementation will focus on configuration changes and operational delivery that will allow for deactivation of the Clemency and Parole System (CAPS) and updates to the NJIS system to meet the laws, regulations, and/or policies (LRP).

P3I shall include:

- configuration builds on the current NJIS software baseline stemming from planned/unplanned product improvements that are formally approved through the PMW 240 Configuration Control Board (CCB). The configuration of the software and the implementation services described above (in section 3.3) to meet any Stakeholder Change Requests / modifications to the NJIS FRD requirements,
- modify any of the previous Configurations associated with Global Case Management, Manage Law Enforcement Activities, Manage Investigative Activities, Manage Command Actions Activities, Manage Judicial Actions, Manage Corrections, Import/export data, and Administer System to allow for the required interactions,
- transition identified data from CAPS and Judicial Actions Case Management Tracking Information System (CMTIS), as applicable,
- user training to support P3I and revision to training materials IAW **CDRLs F001, F002, and F003**.
- deploy P3I capabilities into the operational environment,
 - support the Government documentation, to include updated User and Administrator Guides IAW CDRL D001,
- support P3I User Acceptance Testing,
- support the Government team in updating Certification and Accreditation of the Vendor provided software, Ports and Protocol requirements for the Software and Database, and implementation of required controls.

3.3.4 Configuration Management

The Contractor shall perform Configuration Management services consistent with the PMW 240 CM processes and tools. Configuration information includes: requirements documents, RTMs, Entity-Relationship Diagrams (ERDs), data dictionary, business rules, data mapping, and draft and final versions of Systems Engineering Documents. The Contractor shall perform adequate configuration control on the NJIS software baseline and on software upgrades being executed through the PMW 240 CCB process.

3.4. Training

The Contractor shall provide Technical and Administrator training, as well as training support for NJIS users.

3.4.1 Technical/Administrator Training

The Contractor shall provide onsite training to the NJIS Team (technical and administrators) for approximately 25 (twenty five) personnel. This training will encompass both technical training to the program staff as well as education for the administrators. The technical training will include how to maintain the COTS software as well as how to perform additional configuration of the software as needed. There must be sufficient knowledge transfer to both the technical and administrator staff to allow for the successful implementation and maintenance of the solution. Additional increments of training may be purchased as needed, IAW the contract. The Contractor shall deliver training analysis, media, and materials IAW **CDRLs F001, F002, and F003**.

3.4.2 User Training

The Contractor shall support NJIS user training by training-the-trainers for each phase of the program. Instruction shall provide attendees with sufficient knowledge to allow them to provide training for NJIS users. Training materials and classes shall include NJIS specific configurations and be tailored to the various types of users and

functionality (e.g. Investigations, Corrections, Command Actions). The Contractor shall deliver training analysis, media, and materials IAW **CDRLs F001, F002, and F003**.

3.4.2.1 Post Phase I Deployment Training (User Training)

The Contractor shall support NJIS user training by training-the-trainers for each phase of the program. Instruction shall be provided to the Stakeholder personnel in order to provide them with sufficient knowledge to allow them to provide training for NJIS users. Training materials and classes shall include NJIS specific configurations and be tailored to the various types of users and functionality (e.g. Investigations, Corrections, Command Actions). The Contractor shall deliver training analysis, media, and materials IAW **CDRLs F001, F002, and F003**.

3.5 Contractor Travel

Contractor will be required to travel to the Government hosting facility during the performance of this contract. Additionally, the Contractor may be required to attend meetings, conferences, and training. Contractor will be authorized travel expenses consistent with the substantive provisions of the Joint Travel Regulation (JTR) and the limitation of funds specified in this contract. All travel requires Government approval/authorization and notification to the Contracting Officer Representative (COR). Travel cost limitations are identified in the associated CLIN.

4.0 Help Desk

4.1 Tier 4 Service Help Desk Support

The Contractor shall provide Tier 4 Service Help Desk Support on the fielded NJIS Capability and system upgrades. There are five levels of tiered support in the NJIS Service Help Desk Model, and the Contractor is only responsible to provide support for Tier 4. The NJIS Service Help Desk Model is described as follows:

- Tier 0 (User Self Help) – Research of Knowledge Base Articles
- Tier 1 (Navy 311 Help Desk personnel) – First Responders to an issue
- Tier 2 (NJIS Functional Community personnel) – Respond to NJIS system administration issues within a set community that do not impact the functionality of other communities. Provide support to Tier 1 Help Desk.
- Tier 3 (SECNAV RKB Datacenter personnel and their contract support) – Respond to NJIS system configuration issues affecting functionality of the system and application. Provide Tier 0 support, and assist Tier 1 and Tier 2 Help Desks by providing User support of NJIS System/Application/Interfaces.
- Tier 4 (NJIS COTS Tool Application Core Software Support-MicroPact) – Respond to Software Application defects passed on to them from Tier 3 Help Desk or NJIS PMO

The Contractor shall provide Tier 4 Help Desk support to resolve/apply fixes to software application issues/software defects. Corrections shall be sufficient to return the system to normal error-free operation. Tier 4 Help Desk support will require active participation in the established PMW 240 CCB process. Tier 4 Help Desk initiated change requests will require formal review and approval by the PMW 240 CCB prior to implementation. The Contractor will not be responsible for Tier 1, Tier 2, or Tier 3 support. Tier 1 Help Desk support will be handled by Navy 311 personnel. Tier 2 Help Desk support will be handled by NJIS Functional Community personnel. Tier 3 Help Desk support will be handled by the SECNAV RKB Datacenter personnel and their contract support. However, the Contractor shall work with Tier 1, 2, and 3 Help Desk services and the NJIS PMO to isolate and resolve software problems with the COTS application, as required under Tier 4 Help Desk support.

The Contractor shall Tier 4 Help Desk support a minimum of Mon-Fri, normal business hours. New Tier 4 issues shall be reported immediately by e-mail to the Government not to exceed 24 hours, excluding weekends, from initial identification and monthly thereafter until resolution.

All Tier 4 Help Desk issues will require the development of a PR through resolution. The Contractor shall deliver PR status to the Government IAW **CDRL B003**.

5.0 Applicable Documents

The Contractor shall abide by all applicable regulations, publications, manuals, and local policies and procedures.

5.1 Government Documents

DoD 5200.2R - Personnel Security Program (Feb 23, 1996)
DoD 5200.2 - DoD Personnel Security Program Requirements (Apr, 09, 1999)
DoD 5220.22-M National Industrial Security Program Operating Manual (NISPOM) (Mar 18, 2011)
DoD 5400.11- DoD Privacy Program (May 14, 2007)
DoD 5400.11 - Department of Defense Privacy Program, (Sept 01, 2011)
DoD 8100.1 -Global Information Grid (GIG) Overarching Policy (Sept 19, 2002)
DoD 8320.02G - Guidance for Net-Centric Data Sharing (Apr 12, 2006)
DoD 8500.01E Information Assurance (Oct 24, 2002)
DoD 8500.2 Information Assurance Implementation (Feb 6, 2003)
DoD 8510.10 – DoD Information Assurance Certification and Accreditation Process (DIACAP) (Nov 28, 2007)
DoD 8551.1- Ports Protocols and Services Management (Aug 13, 2004)
SECNAVINST 5000.36A - Information Technology Applications And Data Management (Jun 14, 2010)
SECNAVINST 5510.30B - Department of the Navy Personnel Security Program (PSP) (Oct 06, 2006)
SECNAV 5211.5E - Department of Navy Privacy Program (Oct 29, 2004)
SECNAV M-5239.2 – Information Assurance Workforce Manual (May 29, 2009)
SECNAV 5239.3 – Information Assurance Policy (Jun 17, 2009)
SECNAVINST 5720.47- Department of the Navy Policy for Content of Publicly Accessible World Wide Web Sites (Dec 28, 2010)
CJCSI 6211.02B - Defense Information System Network (DISN): Policy Responsibilities and Processes of (Jul 31, 2003)
OPNAV 5239.1C - Information Awareness Program (Aug 20, 2008)
OPNAV Note 5200, Manpower, Personnel, Training and Education Information Services Requirements Integration Implementing Guidance
SPAWAR 4160.3B – Technical Management Data
Copies of the above DoD, SECNAV, and OPNAV instructions are downloadable from)
<http://doni.daps.dla.mil/allinstructions.aspx>).

5.2 Specifications, Standards, & Handbooks

MIL-PRF-29612B - Training Data Products
MIL-HDBK-29612-2A - Instructional Systems Development/Systems Approach To Training and Education (Part 2 of 5 Parts)
MIL-HDBK-29612-3A - Development of Interactive Multimedia Instruction (Part 3 of 5)
MIL-HDBK-502 - DoD Acquisition Logistics Handbook
MIL-PRF-49506 - Performance Specification Logistics Management Information
(Copies of the above DoD Specification and handbooks can be obtained online from the Acquisition Streamlining and Standardization Information System (ASSIST) Web Site at: <http://assist.daps.dla.mil/quicksearch/>.)

5.3 Government Regulations

(DONCIO) Section 508 - Self-Help Tool Kit
<http://www.doncio.navy.mil/sewction508toolkit>

5.4 Other Government Documents, Drawings, and Publications

Additional guidance materials include, but are not limited to:
DoD Public Key Infrastructure (PKI) (<http://iase.disa.mil/pki/index.html>)
DoD Implementation Guide for Transitional PIV II SP 800-73 v1 (Mar 24, 2006) Navy Marine Corps Intranet (NMCI) Release Development and Deployment Guide (NRDDG) v2.0 (May 28, 2004)
Sea Warrior Program Office Technical Event Process (TEP) Guidebook, (Jan 25, 2013)
Sea Warrior Program Office Risk Management Plan, (Feb 12, 2007)
Sea Warrior Program Office Test and Evaluation Master Plan (TEMP), (Mar 24, 2008)
Sea Warrior Program Office Systems Engineering Plan, (Mar 24, 2008)

Sea Warrior Program Office Configuration Management Plan, (Dec 15, 2010)
 Sea Warrior Program Office Project Plan User Guide, (Apr 22 2010)
 SSC NOLA Service Oriented Architecture (SOA) Technical Reference Model

Appendix A: ACRONYMS

ASSIST	Acquisition Streamlining and Standardization Information System
CAC	Common Access Card
CDRL	Contract Data Requirements List
CIO	Chief Information Officer
CJCSI	Chairman of the Joint Chiefs of Staff Instruction
CLEOC	Consolidated Law Enforcement Operations Center
CMDA	Command Actions
CMS	Case Management System
COR	Corrections
CORMIS	Corrections Management Information System
COTS	Commercial-Off-the-Shelf
CSCI	Computer Software Configuration Items
DIACAP	DoD Information Assurance Certification and Accreditation Process
DIBRS	Defense Incident-Based Reporting System
DID	Data Item Description
DISA	Defense Information System Agency
DISN	Defense Information System Network
DMDC	Defense Manpower Data Center
DoD	Department of Defense
DON	Department of the Navy
FRD	Functional Requirements Document
GFE	Government Furnished Equipment
GFI	Government Furnished Information
GFP	Government Furnished Property
GIG	Global Information Grid
IAW	In accordance with
IMP	Integrated Master Plan
INV	Investigations
JA	Judicial Actions
JTR	Joint Travel Regulations
LE	Law Enforcement
NCIS	Naval Criminal Investigative Service
NISPOM	National Industrial Security Program Operating Manual
NJIS	Naval Justice Information System
NMCI	Navy Marine Corps Intranet
NOLA	New Orleans, LA
NPPS	Navy Ports, Protocols, and Services
OPNAV	Office of the Chief of Naval Operations
PEO EIS	Program Executive Office for Enterprise Information Systems
PMW 240	Sea Warrior Program Office
PSP	Personnel Security Program
SECNAVINST	Secretary of the Navy Instruction
SECNAV RKB	Secretary of the Navy Responder Knowledge Base
SEP	System Engineering Plan
SME	Subject Matter Expert
SOA	Service-Oriented Architecture
SPAWAR	Space and Naval Warfare Systems Command
STIG	Security Technical Implementation Guide
SVD	Software Version Description

SW	Software
TEMP	Test and Evaluation Master Plan
TEP	Technical Event Process
USMC	United States Marine Corps
USN	United States Navy

5252.211-9201 COMPLIANCE WITH SPECIFICATION (DEC 1999)

The effort required hereunder shall be in accordance with the specifications set forth herein and the offeror's technical proposal dated February 11, 2014 in response to RFP N00039-14-R-0004 which is incorporated herein by reference and made a part hereof. In the event any discrepancy between the Government's specification and the Contractor's proposal, the Government's specification shall control unless otherwise noted herein.

(End of clause)

5252.216-9216 PROCEDURES FOR ISSUING ORDERS (JUN 2009)

(a) *Ordering*. This is an Indefinite Delivery/Indefinite Quantity, firm fixed price contract for Naval Justice Information System. Ordering for any other customer is prohibited without authority of the Contracting Officer or his/her representative. Supplies or services to be furnished under this contract shall be furnished by the issuance of delivery or task orders. Orders shall be placed by the Contracting Officer, Ms. Lisa Parker or his/her representative. Delivery or task orders shall contain the information in paragraph (b) below:

(b) *Ordering Procedures*. (1) Delivery or task orders issued shall include, but not be limited to, the following information:

- (a) Date of Order
- (b) Contract, order number and requisition number
- (c) Appropriation and accounting data
- (d) Description of the services to be performed
- (e) Description of end item(s) to be delivered
- (f) DD Form 254 (Contract Security Classification Specification), if applicable
- (g) DD Form 1423 (Contract Data Requirements List), if data to be delivered under the order is not listed on the DD Form 1423 included in this contract
- (h) Exact place of pickup and delivery
- (i) The inspecting and accepting codes (as applicable)
- (j) Period of time in which the services are to be performed
- (k) For each applicable labor category, estimated number of labor hours required to perform the order
- (l) The Price for the order
- (m) List of Government-furnished material and the estimated value thereof, if applicable
- (n) Delivery date

(2) (a) Pursuant to the clause at 52.216-18, Ordering, incorporated into this contract in Section I, the Government may issue orders orally, by facsimile, or by electronic commerce methods including, but not limited to, sending the orders by e-mail to the contractor.

(b) Oral orders may be placed hereunder only in emergency circumstances. Information described above shall be furnished to the contractor at the time of placing an oral order and shall be confirmed by issuance of a written delivery/task order on DD Form 1155 within two working days. Oral orders placed under this contract shall not exceed (as specified by the Contracting Officer).

(c) *Modification of Delivery/Task Orders.* Delivery/Task orders may be modified by the ordering officer. Modifications to delivery/task orders shall include the information set forth in paragraph (b) above, as applicable. Delivery or task orders may be modified orally by the ordering officers in emergency circumstances. Oral modifications shall be confirmed by issuance of a written modification within two working days from the time of the oral communication modifying the order. The Contractor shall acknowledge receipt of any delivery or task order within one working day after receipt thereof.

(d) *Ceiling Price.* The FFP or ceiling amount for each delivery/task order will be the ceiling price stated therein and may not be increased except when authorized by a modification to the delivery/task order.

(e) *Unilateral Orders.* Delivery or task orders under this contract will ordinarily be issued after both parties agree on all terms. If the parties fail to agree, the Ordering Officer may require the contractor to perform and any disagreement shall be deemed a dispute within the meaning of the "Disputes" clause.

(End of clause)

The following have been deleted:

IDC CONSTRAINTS

(End of Summary of Changes)